

English Grammar in Use

A reference and practice book for
intermediate learners of English

Fourth Edition

without answers

Raymond Murphy

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Thanks

This is the fourth edition of *English Grammar in Use*. I wrote the original edition when I was a teacher at the Swan School of English, Oxford. I would like to repeat my thanks to my colleagues and students at the school for their help, encouragement and interest at that time.

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To the teacher

English Grammar in Use is a book for intermediate students of English who need to study and practise using the grammar of the language. All the important points of English grammar are explained and there are exercises on each point. The book is written for self-study, but teachers may also find it useful as additional course material in cases where further work on grammar is necessary.

Level

The book is intended mainly for *intermediate* students (students who have already studied the basic grammar of English). It concentrates on those structures which intermediate students want to use, but which often cause difficulty. The explanations are addressed to the intermediate student, and the language used is as simple as possible.

The book will probably be most useful at middle- and upper-intermediate levels (where all or nearly all of the material will be relevant), and can serve both as a basis for revision and as a means for practising new structures. It will also be useful for some more advanced students who have problems with grammar and need a book for reference and practice.

The book is not intended to be used by elementary learners.

How the book is organised

The book consists of 145 units, each of which concentrates on a particular point of grammar. Some areas (for example, the present perfect or the use of articles) are covered in more than one unit. For a list of units, see the *Contents* at the beginning of the book.

Each unit consists of two facing pages. On the left there are explanations and examples; on the right there are exercises.

The units are organised in grammatical categories (*Present and past*, *Articles and nouns*, *Prepositions* etc.). They are not ordered according to level of difficulty, so the book should not be worked through from beginning to end. It should be used selectively and flexibly in accordance with the grammar syllabus being used and the difficulties students are having.

There are also seven *Appendices* at the back of the book (pages 292–301). These include irregular verbs, summaries of verb forms, spelling and American English. It might be useful for the teacher to draw students' attention to these.

Finally, there is a detailed *Index* at the back of the book for easy reference (page 326).

How to use the book

The book can be used for immediate consolidation, or for later revision or remedial work. It might be used by the whole class or by individual students needing extra help.

The left-hand pages (explanations and examples) are written for the student to use individually, but they may of course be used by the teacher as a source of ideas and information on which to base a lesson. The student then has the left-hand page as a record of what has been taught and can refer to it in the future. The exercises can be done individually, in class or as homework.

Alternatively (and additionally), individual students can be directed to study certain units of the book by themselves if they have particular difficulties not shared by other students in their class.

An edition of *English Grammar in Use* with answers is available for students working on their own.

Additional exercises

At the back of the book (pages 302–325) there is a set of *Additional exercises* which provide 'mixed' practice bringing together grammar points from a number of different units. For example, Exercise 16 covers grammar points from Units 26–36. These exercises can be used for extra practice after students have studied and practised the grammar in the units concerned.

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